

**WESTERN MUNICIPAL WATER DISTRICT**  
**MINUTES OF THE**  
**COMMUNITY AND GOVERNMENT AFFAIRS COMMITTEE MEETING**  
**OF THE WHOLE**  
**OF SEPTEMBER 24, 2024**

**1. CALL TO ORDER**

Director Fauzia Rizvi called the Community and Government Affairs Committee meeting to order at 9:30 a.m. on Tuesday, September 24, 2024, in the Western Municipal Water District Training Room, 14205 Meridian Parkway, Riverside, California.

**2. ROLL CALL**

**Directors Present**

Mike Gardner, President

Laura Roughton, Vice President

Fauzia Rizvi, Secretary-Treasurer

Roll call of the Board of Directors was taken by Board Secretary Tammi Ford. Roll Call was not conducted for Staff or members of the public.

**3. PUBLIC COMMENTS**

Members of the public may address the Committee regarding any item within the subject matter jurisdiction of the Committee; however, no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Committee considers that matter. Each individual's comment is limited to a maximum of three (3) minutes, however, the Presiding Officer reserves the right to reduce the amount of time each individual can speak in order to ensure all members of the public have an opportunity to comment.

None.

**4. CONSENT CALENDAR**

Consent Calendar items are expected to be routine and non-controversial and are to be acted upon by the Committee by one motion, without discussion. If any Committee member, staff member, or interested person requests that an item be removed from the Consent Calendar for further discussion, it will be moved to the first item on the Action Agenda.

**A. Approve the Minutes of the August 27, 2024 Community and Government Affairs Committee Meeting**

Committee members approved the minutes of the August 27, 2024 Community and Government Affairs Committee Meeting, with no changes.

**5. ITEMS TO BE ADDED TO THE AGENDA**

(If any) In accordance with Section 54954.2 of the Government Code, upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present that there is a need to take action, and the need to take action arose after the agenda was posted

None.

**6. UPCOMING BOARD ITEMS/RECOMMENDATIONS TO BE MADE TO THE FULL BOARD**

The following items on the Agenda call for discussion and action by the Committee. All items are placed on the Agenda so that the Committee may discuss and take action on the item, if the Committee is so inclined.

**A. Receive and File a State Legislative Update from KP Public Affairs**

This item was pulled and no action was taken.

**B. Receive and File the Governmental Affairs and Legislative Update - September 2024**

This item was presented by: Michael Hadley, Government Relations Officer II

Committee Recommendation: Forward Item 6B to the full Board of Directors for consideration.

**C. Award a Professional Services Contract to the National Theatre for Children for Western Water's Regional Assembly Program**

This item was presented by: Michelle Adams, Customer Experience Manager

Committee Recommendation: Forward Item 6C to the full Board of Directors for consideration.

**D. Authorize a Professional Services Contract with E Source Companies for Regional Water Loss Technical Support Services**

This item was presented by: Michelle Adams, Customer Experience Manager

Committee Recommendation: Forward Item 6D to the full Board of Directors for consideration.

**E. Approve an increase in Funding for Retail Customer Rebate Programs**

This item was presented by: Michelle Adams, Customer Experience Manager

Committee Recommendation: Forward Item 6E to the full Board of Directors for consideration.

**F. Adopt Resolution 3330 Amending Western Municipal Water District's Conflict of Interest Code Pursuant to the Political Reform Act of 1974**

This item was presented by: Tammi Ford, Board Secretary

Committee Recommendation: Forward Item 6F to the full Board of Directors for consideration.

**7. REPORTS**

The following agenda items are reports. They are placed on the Agenda to provide information to the Board and the public. There is no action called for in these items.

## **A. GENERAL MANAGER REPORT**

None.

## **B. ASSISTANT GENERAL MANAGER REPORT**

Sarah Macdonald, Assistant General Manager/Communications and Customer Experience, reported that she attended a public information work group at Metropolitan Water District (MWD), which included topics around water supply and a new conservation advertising campaign. She also noted that she was asked to serve on a MWD sub-group to help guide the future of outreach surrounding CAMP4W and the Delta Conveyance Project. She also noted that she participated in a recent CAMP meeting that was presented by an environmental justice group and was more of a community meeting.

## **C. STRATEGIC COMMUNICATIONS REPORT**

1. Water Professionals Week
2. Community Meeting Update

Grace Cardenas, Strategic Communications Manager, announced the kick-off of Water Professionals Week and said that Western Water will be having a few small employee appreciation events during the celebration. She also reviewed recent community meetings that Staff attended, including the RAGLM meeting, where General Manager Craig Miller presented an update on Western Water and answered questions. She also discussed upcoming meetings and reviewed recent sponsorships that Western Water will be a participant.

## **D. CUSTOMER EXPERIENCE REPORT**

1. Chamber/KRCB Engagement
2. Turf Transformation

Michelle Adams, Customer Experience Manager, discussed recent activities at the Greater Riverside Chamber of Commerce, noting that she is an advisory board member for the Keep Riverside Beautiful committee. She reported that there was a clean-up activity for the Santa Ana River bed at Fairmount Park and noted that when we have those activities, we try to offer Western Water employees the opportunity to participate. She reported on the Waterwise Landscape contest and also upcoming turf transformation projects, including one that will happen at Bergamont Park on a Western Water owned parcel.

## **E. CUSTOMER SERVICE REPORT**

None.

## **F. DIRECTOR'S REPORT AND REQUESTS**

None.

## **8. NEXT MEETING**

**A. Tuesday, October 22, 2024 at 9:30 a.m.**

## **9. ADJOURNMENT**

There being no further business before the Committee, Director Rizvi adjourned the meeting at 10:58 a.m.

Minutes were prepared by Board Secretary, Tammi Ford.