

**WESTERN MUNICIPAL WATER DISTRICT
MINUTES OF THE
ENGINEERING, OPERATIONS, AND WATER RESOURCES COMMITTEE
MEETING OF THE WHOLE
OF APRIL 4, 2022**

1. CALL TO ORDER

Western Municipal Water District's (Western) Committee of the Whole Meeting was called to order by Director Fauzia Rizvi at 10:30 a.m. at the Western Municipal Water District Meridian office, located at 14205 Meridian Parkway, Riverside, California.

Board Secretary, Tammi Ford, announced that this meeting would be conducted in person, and virtually, pursuant to Brown Act waivers, as permitted by Assembly bill 361 (AB361) in response to the COVID-19 State of Emergency and in an effort to protect public health. It was further explained that the public could listen and provide comment telephonically, through video conference via Zoom, or in person, as provided for on the agenda.

2. ROLL CALL

Directors Present

Brenda Dennstedt, President
Gracie Torres, Vice President
Mike Gardner, Secretary-Treasurer
Laura Roughton, Board Member
Fauzia Rizvi, Board Member

Roll call of the Board of Directors was taken by Board Secretary, Tammi Ford. Due to the complexity of conducting this committee meeting via Zoom and telephonically, roll call was not conducted for staff members or the public.

Director Torres arrived to the meeting at 10:40 a.m.

3. PUBLIC COMMENTS

Members of the public may address the Committee regarding any item within the subject matter jurisdiction of the Committee; however, no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Committee considers that matter. Each individual's comment is limited to a maximum of three (3) minutes, however, the Presiding Officer reserves the right to reduce the amount of time each individual can speak in order to ensure all members of the public have an opportunity to comment.

None.

4. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial and are to be acted upon by the Committee by one motion, without discussion. If any Committee member, staff member, or interested person requests that an item be removed from the Consent Calendar for further discussion, it will be moved to the first item on the Action Agenda.

- A. Consider Approval of the February 28, 2022 Engineering, Operations, and Water Resources Committee Meeting of the Whole Minutes

Committee members approved the minutes of the February 28, 2022 Engineering, Operations, and Water Resources Committee of the Whole meeting with no changes.

5. ITEMS TO BE ADDED TO THE AGENDA

(If any) In accordance with Section 54954.2 of the Government Code, upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present that there is a need to take action, and the need to take action arose after the agenda was posted

None.

6. UPCOMING BOARD ITEMS/RECOMMENDATIONS TO BE MADE TO THE FULL BOARD

The following items on the Agenda call for discussion and action by the Committee. All items are placed on the Agenda so that the Committee may discuss and take action on the item, if the Committee is so inclined.

- A. Consider Award of a Construction Contract in the Amount of \$84,204 to LM Rasmussen Construction for the Western Water Recycling Facility Cleaning Storage Room Project (Specification W-263) and Increase the Project Budget to \$186,775

Derek Kawaii, Director of Engineering, presented this item to the Committee.

Committee Recommendation: Forward Item 6A to the full Board of Directors for consideration.

- B. Consider Approval of an Amendment to the Design Services Contract with Michael Baker International for the Pipeline Replacement Program in an Amount of \$1,231,041 for a Total Not to Exceed \$1,831,041

Derek Kawaii, Director of Engineering, presented this item to the Committee.

Committee Recommendation: Forward Item 6B to the full Board of Directors for consideration.

- C. Consider Approval of Payment for an Amount Not to Exceed \$250,000 to Southern California Edison for Improvements to Western Municipal Water District's Electrical Service Required for the Replacement of the Switchgear & Motor Control Center at the Cajalco Pumping Facility Project (W-253)

Derek Kawaii, Director of Engineering, presented this item to the Committee.

Committee Recommendation: Forward Item 6C to the full Board of Directors for consideration.

- D. Consider Adoption of Resolution 3215 Supporting a Bureau of Reclamation Grant Application to the WaterSMART Small-Scale Water Efficiency Projects

Melissa Matlock, Water Resources Specialist II, presented this item to the Committee.

Committee Recommendation: Forward Item 6D to the full Board of Directors for consideration.

- E. Receive and File the 2022 Regional Water Management Plan for the San Bernardino Basin Area

Mallory Gandara, Water Resources Specialist III, presented this item to the Committee.

Committee Recommendation: Forward Item 6E to the full Board of Directors for consideration.

7. REPORTS

The following agenda items are reports. They are placed on the Agenda to provide information to the Board and the public. There is no action called for in these items.

A. GENERAL MANAGER REPORT

1. Capital Improvements and Facilities Plan Preview

Tim Barr, Deputy General Manager, and Anita Wilcox, Senior Management Analyst, provided a preview of the Capital Improvements and Facilities Plan (CIFP) to the Committee. They explained what the CIFP is and discussed the process involved in creating the CIFP, including the criteria used to rank projects included in the Plan. They stated that the process included the formation of a multi-department Committee which considered each project, with the goal of providing a balance between affordability and need. They stated that the CIFP will be discussed in detail at the second Budget Workshop on May 19, 2022.

Tim Barr, Deputy General Manager, discussed the upcoming Western Riverside Council of Governments (WRCOG) annual General Assembly event. He reported that, historically, Western has provided a sponsorship for the General Assembly in the amount of \$4,000. He explained that for 2022, Western has a unique opportunity to partner with Eastern Municipal Water District (Eastern) for the sponsorship, in order to be able to provide a more focused attention related to the current drought conditions. He stated that Western's current sponsorship policy allows the General Manager to approve a sponsorship up to \$5,000, and for a sponsorship of \$10,000 per year for one sponsor. As the WRCOG sponsorship could exceed the \$5,000 threshold, he would like the Committee's consensus for Staff to begin exploring the opportunity to sponsor the event up to \$10,000.

Committee consensus was given to allow Staff to explore the WRCOG General Assembly sponsorship opportunity.

B. ADMINISTRATION REPORT

C. ENGINEERING REPORT

1. Development Updates

Derek Kawaii, Director of Engineering, provided a status update to the Committee on five different development projects Western is currently working on, including the Vista Emerald/KB Home project, the Van Buren Hills project, the Bridgewalk project in the El Sobrante area, the Nutmeg Apartments and the Jefferson Apartments projects in Murrieta.

D. OPERATIONS REPORT

1. March Air Reserve Base (MARB) Leak

Alex Chang, Operations Field Manager, presented this item to the Committee. He reported that there had been a potable water leak on the March Air Reserve Base (MARB) in the flight-line area. He discussed the difficulty in repairing the leak, including the necessity of accessing the area due to base security issues, and the innovative approach the Operations team took to repair the leak. In addition, he brought the damaged valve and the newly designed piece that Staff crafted in Western's machine shop for the Committee to see.

E. WATER RESOURCES REPORT

1. Governor's Drought Executive Order N-7-22

Ryan Shaw, Director of Water Resources, reviewed the Governor's new Executive Order regarding drought related restrictions and requirements. He discussed the seriousness of the drought, but reported that Western has already been in compliance with the Governor's order. He reported that the State Department of Water Resources also has until May 25, 2022 to make a decision about issuing an additional order related to non-functional turf for commercial, industrial and institutional water users. He stated that if another order is issued, Staff may need to return to the Board to revise Western's Water Shortage Contingency Plan. In addition, he reported that this news is a potential precursor to water allocation adjustments and cuts by the State Water Board or Metropolitan Water District.

F. FINANCE REPORT

G. DIRECTOR'S REPORT AND REQUESTS

Director Gardner reported on a news article which discussed a Memorandum of Understanding that had been signed by a number of parties, which will put more water back into the San Joaquin/Delta system, and was interested in how this will relate to current drought relief efforts.

8. NEXT MEETING

A. Monday, May 2, 2022 at 10:30 a.m.

9. ADJOURNMENT

There being no further business before the Committee, Director Rizvi adjourned the meeting at 12:01 p.m.

ADDITIONAL MEETING ATTENDEES

Due to the complexity of conducting this meeting via video and teleconferencing, roll call was not taken for Staff or members of the public, however, the following individuals were identified as in attendance:

1. Tim Barr, Deputy General Manager
2. Sarah Macdonald, Assistant General Manager
3. Derek Kawaii, Director of Engineering
4. Paul Rugge, Director of Operations
5. Ryan Shaw, Director of Water Resources
6. Karl Francis, Deputy Director of Engineering
7. Chris Fike, Deputy Director of Operations
8. Tony Pollak, Assistant Deputy Director of Operations
9. Alex Chang, Operations Field Manager
10. Michelle Adams, Customer Experience Manager
11. Maribel Arimas, Operations Manager
12. Sonia Huff, Principal Engineer
13. Doug McCartney, Senior Engineer
14. Anita Wilcox, Senior Management Analyst
15. Mallory Gandara, Water Resources Specialist III
16. Melissa Matlock, Water Resources Specialist II
17. Hosein Juyabari, Consultant
18. Spencer Fierro, IT Specialist II
19. Tammi Ford, Board Secretary
20. Miles Costanza
21. Momo Savovic
22. Lars Rasmussen
23. Jim Stanard

Minutes prepared by Board Secretary Tammi Ford.